

To: Dean
Graduate School of Engineering
The University of Tokyo

Graduate School of Engineering, The University of Tokyo
Notes for Applicants to the 2017 Program

I, as an applicant in an International Program at the Graduate School Engineering, fully understand and agree to the terms and conditions indicated below.

1. Applicants cannot apply to two or more departments in the Graduate School of Engineering at the same time. Also applicants cannot be enrolled in other universities or other schools at the University of Tokyo at the same time as the Graduate School of Engineering.
2. Applications will not be accepted if the specified documents are not complete and in order by the submission date indicated above except in extreme, unavoidable circumstances (as determined by the Graduate School of Engineering). After the application process is complete, no changes to documents will be accepted and no documents will be returned, under any circumstances.
3. Those who wish to enter the school with an “in office” working status are required to submit written approval (in any format) from an immediate supervisor upon entry to school, certifying ability to concentrate on studies.
4. Persons with disabilities may require special consideration when taking examinations and attending courses. Such persons are requested to contact the admission office of the program you are applying to.
5. Applicants must have a visa that will allow admission to a Japanese graduate school, as stipulated in the “Immigration Control and Refugee Recognition Act (Law No. 319, 1951)” before coming to Japan.
6. Under some circumstances, application procedures, examination dates, and other details may be subject to change.
7. Once paid, examination fees and admission fees will be non-refundable under any circumstances.
8. Personal information will be handled in accordance with “Act on the Protection of Personal Information Held by Independent Administrative Agencies” and “Rules and Regulations for the Proper Management of Personal Information Held by the University of Tokyo.”
 - (1) Personal information obtained through the application process, including the applicant’s name and address, will be used for: 1) Selection of applicants (application processing, selection); 2) Announcement of successful applicants; and 3) Admission procedures.
 - (2) The examination results used in the selection of entrants may be used in future studies to improve both the entrance examination and education at the University of Tokyo.

- (3) Personal information from successful applicants will be used for: 1) Administrative purposes (school registration, core studies, etc.) ; 2) Student support (health management, employment support, applications for scholarships and exemptions from tuition fees, use of libraries, etc.); and 3) Operations related to the collection of tuition fees.
- (4) In performing each of the aforementioned tasks, some duties will be carried out by this institution or the systems company entrusted with managing T-cens. The systems company may, where necessary, be provided with all or part of the personal information acquired to complete these duties.
9. The examination results used in the selection of entrants may be used in future studies for the improvement of both the entrance examination and the education at the University of Tokyo.
10. If your application form and submitted documents include any false or misrepresented statements and/or information, we may cancel your enrollment, even after entering the school.
11. In case of an unexpected situation such as natural disaster, please note that information related to entrance examinations will be offered on the Graduate School of Engineering website.

This is a translation from the Japanese original. In the event of any discrepancy between the Japanese original and the English translation, the Japanese version shall prevail.

Printed name _____

T-cens Application Number _____

Signature _____

Signature Date _____