

Application for Special English Graduate Program, Graduate School of Engineering, the University of Tokyo

**SUBMISSION CHECKLIST:**

**2021 Autumn Enrolment**

Course **IME Graduate Program(International Multidisciplinary Engineering Graduate Program) (A) & (B)**

T-cens Application ID number: \_\_\_\_\_

Name: \_\_\_\_\_

Please read the Documents to Prepare and Submit page on the Guidance Information for details and understand the important points for submission.

[https://t-cens.t.u-tokyo.ac.jp/guidance\\_information/](https://t-cens.t.u-tokyo.ac.jp/guidance_information/)



(□ :Required ( ) :Please submit "if applicable to you".)

	(A) online application + print out	(B) download + upload + print out	(C) PDF + upload	(D)  Materials to be Submitted via post	Office use only		
					Tick Off		
<b>A. General Requirements</b>							
1 Letter of Declaration	/	<input type="checkbox"/>	/	One original (with signature)	<input type="checkbox"/>		
2 Photo	/	/	<input type="checkbox"/> (.jpg+upload)	One photo: If your photograph is not printed on your ACADEMIC APPLICATION form (AF1), please glue your photograph directly onto your AF1 form.	( )		
3 Personal Identification (eg. Passport)	/	/	<input type="checkbox"/>	One copy	<input type="checkbox"/>		
4 AF1_Application Form (Automatically generated )	(Automatically generated )			One original (with signature)	<input type="checkbox"/>		
5 AF2_Statement of Study Plans	/	<input type="checkbox"/>	/	One original	<input type="checkbox"/>		
6 AF3_Summary of Graduation Thesis	/	<input type="checkbox"/>	/	One original	<input type="checkbox"/>		
7 AF4_T-cens Enquiries on Educational and Occupational Background (AFEB)	<input type="checkbox"/>	/	/	One original	<input type="checkbox"/>		
8 AF5_CV_for_T-cens_visa_award_publication:							
AF5-0_History of your visits to Japan	/	<input type="checkbox"/>	/	One original (with signature)	<input type="checkbox"/>		
AF5-1_List of scholarships, prizes, honors, awards and other recognitions, if any.	/	<input type="checkbox"/>	/	One original	<input type="checkbox"/>		
AF5-2_List of membership in honor societies and professional organizations	/	<input type="checkbox"/>	/	One original	<input type="checkbox"/>		
AF5-3_List of titles and details of conference papers	/	<input type="checkbox"/>	/	One original	<input type="checkbox"/>		
9 Academic Transcript (Bachelor's degree): <b>required for all applicants</b>	/	/	<input type="checkbox"/>	One original or one certified (attested) copy. Photocopies without certified (attested) stamps from your university will not be accepted.	<input type="checkbox"/>		
10 Academic Transcript (Master's degree):required for all doctoral degree applicants	/	/	( )	Please refer to the detailed information about submission rules on Academic Transcripts, Certificates of Graduation, Certificate of Degree, and Diploma through the Guidance information, <a href="https://t-cens.iapply.t.u-tokyo.ac.jp/guidance_information/?id=documents">https://t-cens.iapply.t.u-tokyo.ac.jp/guidance_information/?id=documents</a>	( )		
11 Grade Scales (grade and grading system)	/	/	( )		( )		
12 Certificate of Graduation (Bachelor's degree)	/	/	<input type="checkbox"/>		<input type="checkbox"/>		
13 Certificate of Graduation (Master's degree)	/	/	( )		( )		
14 Certificate of Degree/Diploma (Bachelor's degree)	/	/	<input type="checkbox"/>		<input type="checkbox"/>		
15 Certificate of Degree/Diploma (Master's degree)	/	/	( )		( )		
16 Letter or Certificate of Expected Graduation (Bachelor's/Master's degree, if applicable)	/	/	( )	One original	( )		
17 Explanatory letter on Certified documents	/	( )	( )	One original	( )		
18 English Language Proficiency Document (A), (B), or (C) mentioned in the Prospectus of the IME home page	/	/	<input type="checkbox"/>	Please refer to the IME home page for details. <a href="http://www.ime.t.u-tokyo.ac.jp/prospectus-2021.html">http://www.ime.t.u-tokyo.ac.jp/prospectus-2021.html</a>	<input type="checkbox"/>		
19 GRE Score Record (General Test)	/	/	<input type="checkbox"/>	Please refer to the IME home page for details. <a href="http://www.ime.t.u-tokyo.ac.jp/prospectus-2021.html">http://www.ime.t.u-tokyo.ac.jp/prospectus-2021.html</a>	<input type="checkbox"/>		
20 Explanatory letter on Standardized Test Scores	/	( )	( )	One original	( )		
21 Letter of Recommendation 1	/	/	/	Online submission directly from your referee1.	/		
22 Letter of Recommendation 2	/	/	/	Online submission directly from your referee2.	/		
<b>B. Requirements from the course you are applying for</b>							
1 A copy of Examination Fee payment receipt (10,000 Japanese Yen is required for the examination fee.)	/	/	<input type="checkbox"/>		<input type="checkbox"/>		
2 Explanatory note for examination fee payment (Those who are not able to make a payment using credit cards must contact the office of each program no later than 2 weeks prior to the deadline for online application via T-cens.)	/	/	( )	One original (with signature)	( )		
3 Acceptance Letter from your prospective supervising professor	/	/	/	one copy	<input type="checkbox"/>		
4 Master Thesis (Only for doctoral degree course applicants, if applicable)	/	/	( )	up to 10MB	( )		
<b>C. Submission Checklist</b>							
Enclose this <b>Submission Checklist</b> whenever you send materials to the ICT Admissions Desk via post.					<input type="checkbox"/>		
<b>Before you submit your application documents by post:</b>							
I have reconfirmed the <b>Important Notes for Submission</b> at the "Documents to Prepare and Submit" page on the Guidance Information. <a href="https://t-cens.t.u-tokyo.ac.jp/guidance_information/?id=documents">https://t-cens.t.u-tokyo.ac.jp/guidance_information/?id=documents</a>					<input type="checkbox"/>		
<b>How to Submit Standardized Test Scores</b>							
We recommend that you confirm the requirements of your chosen course from the chart below.							
<b>The validity period for scores from an external testing center are as follow. At the date for document submission, scores must be within the period of validity.</b>	The date of submission all application documents except external testing center scores		2020/11/18 (A : September Application) , 2021/3/17(B: January Application)				
	TOEFL and ILETS	2 years	Please refer to the IME home page for details. <a href="http://www.ime.t.u-tokyo.ac.jp/prospectus-2021.html">http://www.ime.t.u-tokyo.ac.jp/prospectus-2021.html</a>				
	GRE	5 years	Please refer to the IME home page for details. <a href="http://www.ime.t.u-tokyo.ac.jp/prospectus-2021.html">http://www.ime.t.u-tokyo.ac.jp/prospectus-2021.html</a>				
<b>Postal Address (Admissions Office of the chosen program)</b>							
All application documents and enquiries are to be addressed to: IME Graduate Program Office Room No.131A, 1st Floor, Engineering Building No.8 School of Engineering The University of Tokyo 7-3-1 Hongo, Bunkyo-ku, Tokyo113-8656 Japan Phone: +81-3-5841-8805 E-mail: admin@ime.t.u-tokyo.ac.jp							